

Advanced Functionality

Managing the Content within your Enterprise

MODULE	BENEFITS
Version Control	Ensures that all efforts remain synchronized and all revision comments are captured for future review. Increases productivity and efficiency, allowing users the luxury of working within familiar applications while providing organizations the luxury of a revision control system that stores all versions of their documents in one centralized, secure repository.
Email Integration	Documents can be immediately accessed by WorldView users and meshed into Workflow activities that apply to your organization's business processes.
E-Forms	Allows users to collaborate electronically via any interface that supports standard HTML. Significantly reduces time between submission and completion of your business processes.
Workflow	Automates business processes to optimize employee efforts leading to increased productivity, reduced errors and increased customer satisfaction.
Exception Reports	Grants the ability to link together like documents and automatically track lost content or missing documents. Helps to manage your document assets and identify errors in specific business processes.
WorkView	Provides a centralized method of tracking business interactions to reduce duplication of effort, improve communications and reduce errors. Each time a user enters information, the entire organization will benefit by having access to the information regarding what has transpired.
Report Services	Manage repositories and business processes to rapidly respond to warnings and critical events. Long-term usage will enable your business to analyze trends, share information of productivity across the organization and make proactive decisions based on solid report data.
Electronic Signatures	Improve current approval processes and still maintain security and control in current business processes, while reducing paper and copy requirements.
Document Knowledge Transfer	Ensures that all groups central to your business are continually up to date on the critical information relating to their jobs. Provides a central platform on which to build compliance strategies targeted towards industry regulators and quality organizations.
	Other modules available. Please ask if you require functionality not shown here.